



CITY HALL

CITY OF SONORA 94 N. WASHINGTON STREET SONORA, CA 95370 (209) 532-4541

City of Sonora
CITY COUNCIL AGENDA
Monday, May 4, 2020

NOTICE: THIS MEETING WILL BE HELD IN ACCORDANCE WITH EXECUTIVE ORDER N-25-20, ISSUED BY CALIFORNIA GOVERNOR GAVIN NEWSOM ON MARCH 12, 2020, THE RALPH M. BROWN ACT (CALIFORNIA GOVERNMENT CODE SECTION 54950, ET SEQ.), AND THE FEDERAL AMERICANS WITH DISABILITIES ACT.

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. ALL MEMBERS OF THE PUBLIC MAY PARTICIPATE IN THE MEETING VIA VIDEO CONFERENCING AT:

Zoom Meeting Link
<https://zoom.us/j/98504511551>
Dial: 1-669-900-6833
Meeting ID: 985 0451 1551
Password: 871455

AND WILL BE GIVEN THE OPPORTUNITY TO PROVIDE PUBLIC COMMENT.

4:00 p.m.

CLOSED SESSION

CALL TO ORDER

A. ROLL CALL

B. PUBLIC COMMENTS

C. ADJOURN INTO CLOSED SESSION

1. Conference with Legal Counsel – Anticipated Litigation – Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): One case
2. Threat to Public Services or Facilities (Gov. Code Section 54957)
Consultation with: Douglas L. White, City Attorney

D. RECONVENE INTO OPEN SESSION [City Council Chambers]

1. Announce Action Taken, if any, during Closed Session.

5:00 p.m.

OPEN SESSION

PLEDGE OF ALLEGIANCE

A. ROLL CALL

B. CITY CLERK'S REPORT ON AGENDA POSTING

C. APPROVAL OF THE AGENDA

D. PUBLIC COMMENT (NON-AGENDA ITEMS)

The public may address the Council on any item of public interest not otherwise on the agenda that is within the jurisdiction of the City. No action may be taken. Matters to be addressed may be referred to City Staff or placed on a subsequent meeting Agenda. Speakers are limited to a five (5) minute presentation.

E. CONSENT CALENDAR

Items on the Consent Calendar are considered routine and will be voted on in one motion unless a Council member or member of the public has a question or wishes to discuss an item. In that case, the item will be removed from the Consent Calendar and considered separately.

1. Approval of disbursements in the amount \$146,687.42 for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions and miscellaneous voluntary employee deductions.

F. PUBLIC HEARINGS

1. None

G. UNFINISHED BUSINESS

1. Informational item to discuss Governor Newsom's Executive Order N-33-20 requiring all citizens to stay at home unless needed to maintain operation of essential critical infrastructures.

H. NEW BUSINESS

1. Authorize the Sonora Fire Department to electronically submit Federal Management Agency (FEMA) SAFER Grant; authorize the City Administrator and/or Fire Chief to execute all documents relating to the grant application; and direct the Fire Chief to return to the City Council with the application results and to accept the awards.
2. Accept FY 2019/2020 Budget Update with recommended changes to account for the effects of the COVID-19 pandemic on the City's revenues; approve related budget transfers (requires 4/5s vote).

I. COMMUNICATIONS

1. Letter from League of California Cities to Governor Newsom urging support to establish California city revenue stabilization; share of allocation for cities with populations under 500,000 of State's \$8.4 billion CARES Act funding; and creation of a COVID-19 financing vehicle for cities to access to support immediate cash flow needs.

J. COUNCIL MEMBER/DEPARTMENT HEAD REPORTS

K. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Administrator at City Hall (209) 532-4541, mrutikanqa@sonoraca.com. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Administrator's Office at 94 N. Washington Street, Sonora, CA 95370 during normal business hours (8:00 am - 4:00 pm, Monday through Friday, excluding holidays). The agenda and supporting public documents are also available on our City website www.sonoraca.com listed under the agenda/minutes link on the Government page.



CITY COUNCIL AGENDA REPORT

DATE: MAY 4, 2020

TO: CITY COUNCIL

FROM: MARY ROSE RUTIKANGA, CITY ADMINISTRATOR
AIMEE NEW, FIRE CHIEF

SUBJECT: FIRE DEPARTMENT SAFER GRANT APPLICATION

RECOMMENDATION:

Authorize the Sonora Fire Department to electronically submit Federal Emergency Management Agency (FEMA) SAFER Grant, authorize the City Administrator and/or Fire Chief to execute all documents relating to the grant applications, and direct the Fire Chief to return to the City Council with the application results and to accept the awards.

DISCUSSION:

The Sonora Fire Department is requesting the City Council authorize the Fire Department to submit applications to receive federal grant funding from FEMA through their Safety for Adequate Fire and Emergency Response Firefighter Grant (SAFER). This grant program provides funding for staffing to fill the vacant Fire Engineer position.

The three-year grant provides 65/65/35 percent of the approved grant. The City would be required to provide a 35/35/65 percent match for each year of the grant cycle. The matching funding source would come from the Measure I Fire Department funds.

FISCAL IMPACT:

The City would be required to provide a 35/35/65 percent match for the grants awarded over the three-year performance period.



COUNCIL AGENDA REPORT

DATE: MAY 5th, 2020

TO: CITY COUNCIL

FROM: MARY ROSE RUTIKANGA, CITY ADMINISTRATOR
CHRIS GORSKY, ADMINISTRATIVE SERVICES DIRECTOR

SUBJECT: FY 2019/20 COVID-19 BUDGET UPDATE

RECOMMENDATION:

1. Accept the Fiscal Year (FY) 2019/20 Budget Update with recommended changes to account for the effects of the Covid-19 pandemic on the City's revenues.
2. Approve related budget transfer; requires a 4/5s vote.

BACKGROUND:

City Council adopted the FY2019/20 Budget before the outbreak of Covid-19, the Governor's Stay at Home Order, N-33-20, and the Cities Proclamation of a Local Emergency. As a result of the State of Emergency the Staff have revised the City's Revenues estimates for the remainder of the Fiscal Year ending June 30, 2020. Revenues are expected to be \$248,000 less than the currently approved budget. The proposed budget changes reflect the revised estimates to revenues and reduces expenditures to match.

DISCUSSION:

Budget Update: There is considerable uncertainty about the duration of the effects of Covid-19 on the local economy. Just as important as the current forecast is the planning for the slow road back to business as usual. Staff regularly monitors expenditures, cautiously forecasts revenues, and makes recommendations to address changes as quickly as possible in order to maintain a balanced budget. This budget report will help staff address expected budget variances in a timely manner.

Table 1. Recommended Budget Adjustments based on revised estimates

Revenues:			
303-04102-001	Sales Tax	\$	(160,000)
303-04102-002	Transient Lodging Tax	\$	(90,000)
303-04104-XXX	Misc. Services	\$	(18,000)
303-04108-020	Medical Cannabis Revenues	\$	20,000
Expenditures:			
303-10711-206	Facilities - Capital Projects	\$	(225,000)
303-10605-215	Engineering	\$	(23,000)
Net Budget Change			<u>\$0</u>

CONCLUSION

Congress passed Coronavirus Aid, Relief, and Economic Security Act, the "CARES Act," at the end of March with more than \$2 trillion to help with the economic effects of the slowdown. The CARES Act included \$150 billion that will be distributed to state, local and tribal governments to provide immediate relief. To receive direct funding, local governments must have a population of 500,000 or greater. Only a few cities in California are this large so most of the funding is going to the State of California. There could be some of this funding allocated to cities with populations less than 500,000. The State has not communicated whether it intends to allocate any of its CARES Act funding to smaller cities.

State and Local agencies are urging the Federal Government for additional funding by passing HR 6467, which could provide funding to backfill revenue losses for all local agencies due COVID-19.

COVID-19 and the related orders have created unknowns in regards to the City of Sonora's finances. How long will the lock down last, when will businesses reopen and how long it will take to return to normal. These are difficult questions to understand but with a decisive response to the reduction in revenues we can make certain we plan for what is ahead and be prepared as the FY2020-21 budgets are developed.

Attachments: Budget Transfer



City of Sonora

Budget Transfer Request Form

Business Office

Date 5/5/2020

Fiscal Year FY19-20

Department MISC

Budget Transfer # _____

Transfer From			
Fund	Department	Account #	Amount
303	04102	001	(\$160,000.00)
303	04102	002	(\$90,000.00)
303	04104	XXX	(\$18,000.00)
303	04108	020	\$20,000.00
Total			(\$248,000.00)

Transfer To			
Fund	Department	Account #	Amount
303	10711	206	(\$225,000.00)
303	10605	215	(\$23,000.00)
Total			(\$248,000.00)

CS

REQUIRED: Please provide justification to support the need for the budget transfer.

COVID-19 4th Quarter Budget Adjustments in reponse to revenue disruptions caused by the emergency.

Finance Use Only	
Transaction Date	_____
Document Number:	_____
Entered By:	_____

Authorization	
Department Head	_____ (Date)
Finance Director	_____ (Date)
City Administrator	_____ (Date)



CITY COUNCIL AGENDA REPORT

DATE: MAY 4, 2020
TO: CITY COUNCIL
FROM: MARY ROSE RUTIKANGA, CITY ADMINISTRATOR
SUBJECT: LETTER FROM LEAGUE OF CALIFORNIA CITIES CENTRAL VALLEY
REGION TO GOVERNOR NEWSOM

RECOMMENDATION:

Communication: Letter from League of California Cities Central Valley Region to Governor Newsom urging support to establish California city revenue stabilization

DISCUSSION:

This is an informational item for the City Council. City of Sonora staff continue to work with our League of California City partners to urge support to establish California city revenue stabilization; share of allocation for cities with populations under 500,000 of State's \$8.4 billion CARES Act funding; and creation of a COVID-19 financing vehicle for cities to access to support immediate cash flow needs

FISCAL IMPACT:

The economic and fiscal impact to the City of Sonora and the community at large has been greatly affected by the continued public health threat of COVID-19. Staff continues to work with our city, county and state partners to urge local assistance backfill due to loss of city revenues from this declared state of emergency.

Attachments:

1. Letter from League of California Cities Central Valley Region to Governor Newsom



LEAGUE OF CALIFORNIA CITIES CENTRAL VALLEY DIVISION

CENTRAL VALLEY MEMBER CITIES

5/4/2020

ANGELS CAMP
ATWATER
CERES
CHOWCHILLA
DOS PALOS
ESCALON
GUSTINE
HUGHSON
LATHROP
LIVINGSTON
LODI
LOS BANOS
MANTECA
MERCED
MODESTO
NEWMAN
OAKDALE
PATTERSON
RIPON
RIVERBANK
SONORA
STOCKTON
TRACY
TURLOCK
WATERFORD

Honorable Gavin Newsom
Governor, State of
California State Capitol
Sacramento, CA 95814
VIA E-mail: ExternalAffairs@gov.ca.gov

Dear Governor Newsom:

The Central Valley Division of the League of California Cities thanks you for your leadership and efforts to protect and support Californians during this unprecedented public health crisis. Cities remain on the frontline helping residents stay safe and in their homes, delivering emergency services, and supporting local businesses and community organizations. However, as emergency costs continue to grow, city revenues to fund local services are plummeting. COVID-19 is having devastating impacts on city budgets and services statewide.

Based on the League of California Cities analysis, California cities are projecting a nearly **\$7 billion general revenue shortfall** over the next two fiscal years. This shortfall will grow by billions of dollars if stay-at-home orders to protect public health extend into the summer months and beyond.

The member cities of Central Valley Division of the League of California Cities projects that these shortfalls will impact our core city services, including possible cuts to police, fire service, emergency management, and planning and housing, and a majority of the cities surveyed anticipate lay-offs or furloughs, which will further impact core city services for residents, as well as the employees.

Division President
Pat Nagy
Mayor
City of Gustine

League Staff
Stephen R. Qualls
squalls@cacities.org
Regional Public
Affairs Manager

Since the beginning of the COVID-19 crisis, the cities in the Central Valley Division of the League of California Cities have stepped up to protect and serve our community. The necessary measures our city has taken are costly. In order to continue to be a full partner with the state in saving lives, protecting our communities, and ultimately recovering from this crisis, **we need your help.**

The Central Valley Division of the League of California Cities is calling on you to immediately support the following actions:

- Establish at least a \$7 billion city revenue stabilization fund for direct aid to all cities to

address the general revenue shortfall over the next two fiscal years;

- Allocate a share of the State's \$8.4 billion CARES Act funding for cities with populations under 500,000 to support COVID-19 expenses; and
- Create a COVID-19 financing vehicle that all cities can access to support immediate cash flow needs.

The Central Valley Division of the League of California Cities appreciates your consideration of our requests and look forward to further discussing in the coming days how together we can continue to best protect Californians and reopen our economy. Thank you again for your leadership and partnership during these uncertain times.

Sincerely,

Pat Nagy
Mayor, City of Gustine
President, Central Valley Division of the League of California Cities

Cc: squalls@cacities.org
Meg Desmond, League of California Cities, cityletters@cacities.org