COUNCIL AGENDA REPORT

DATE: MARCH 9, 2020

TO: CITY COUNCIL

FROM: CHRIS GORSKY, ADMINISTRATIVE SERVICES DIRECTOR

SUBJECT: CAPITAL PURCHASE AND BUDGET APROVAL

RECOMMENDATION: Authorize the Public Works Department to establish a capital asset in the amount of $30,000 for 2 vehicle purchases and approve the corresponding budget transfer to increase appropriations in the amount of $30,000. (Requires 4/5 vote).

DISCUSSION: The City's Public Works Department has been using an aging fleet of work vehicles which are in dire need of replacement. On the Public Auction site there are currently available two (2) low mileage 2017 Chevrolet Silverado 1500 work trucks that would be a perfect upgrade for the department. They are being auctioned below bluebook value. This would replace two aging vehicles; a 2000 Ford F-150 and a 2001 Chevrolet Sierra 1500.

FISCAL IMPACT: The maximum expense is $30,000 and there is sufficient funding in the Public Works Measure I Fund Balance to appropriate for this purpose.

Attachments:

A. Budget Transfer

City of Sonora

Budget Transfer Request Form
Business Office

Date 3/9/2020 **Fiscal Year** 19/20

Department Public Works

Transfer From (Decrease)			
Fund	Department	Account #	Amount
405	FUND BALANCE		$30,000.00
	Total Decrease		$30,000.00

Transfer To (Increase)			
Fund	Department	Account #	Amount
405	216	10411	$30,000.00
	Total Increase		$30,000.00

REQUIRED: Please provide justification to support the need for the budget transfer.

Increase Appropriation To Purchase Two (2) Chevrolet Silerado 1500 Pickup Trucks. Decrease Public Works Measure I Fund Balance and Increase Vehicle Purchase.

Finance Use Only

Transaction Date _____

Document Number _____

Entered By: _____

Authorization

Department Head _____ (Date)

Finance Director _____ (Date)

City Administrator _____ (Date)