



City Of Sonora
 Tuolumne County
Queen of the Southern Mines
 94 N. Washington Street
 Sonora, CA 95370
 www.sonoraca.com

<u>Area Code 209</u>	
Administration/City Clerk	532-4541
City Administrator	532-6115
Finance	532-6331
Human Resources	588-8946
Public Works	532-2922
Cemetery	532-4492
Community Development	532-3508
Opera Hall/Special Programs	532-7725
Police	532-8143
Fire	532-7432

Administration/HR Fax Number: 532-2738

MEMORANDUM

Date: Meeting of January 21st, 2020
To: Honorable Mayor and Members of the City Council
From: Mike Lagomarsino, Public Works Supervisor
Subject: Public Works Department Report for December 2019

For the month of December 2019, the City of Sonora Public Works Department performed the following activities:

Events

- Spent multiple days taking down Christmas decorations, including Santa's Village and house, Holiday Banners, Christmas tree, Train lights, and Wreaths.
- Installed no parking signs as well as staged signage and hardware for Pop Hudson Sing Event.
- All staff Participated in required Harassment training involving individual online Course.

Streets

- Replace damaged street/stop sign, as well as install protective Ballard's to prevent future damage to sign on Wyckoff Street @ Snell Street.
- Pick up and dispose of three Deer from various locations.
- Replace damaged stop signs on Bonanza and Seco Streets.
- Installed temporary sections of faded centerline on Sanguinetti Road.
- Assist Sonora Police Department with road closures on Stockton Road following vehicle accident.
- Clearance tree pruning on Pondarosa Street.
- Removal of downed Oak Tree blocking lane on Corte Del Encino Street.
- Replace post and 25MPH sign on South Washington Street.
- Spent numerous days on blowing and removing of downed leaves on City Streets, Landscapes, and Parking Lots.
- Removal of two pay piles.
- Removal of hand piles throughout City.
- Replaced several burnt out streetlights located on Mono Way and Old Wards Ferry Roads.
- Load and hauled truck load of trash illegally dumped on Southgate drive.

Facilities

- Install bracket for hanging Christmas lights at City Hall.
- Repair overhead lights in 911 room at Sonora Police Department.
- Repair overhead lights at Sonora Fire Department.
- Made caulking installation to all of exterior wall joints as well as window framing at the Sonora Police Department.
- Hauled of truckload of garbage in back room at City Hall.
- Assembled new conference desk in office at City Hall.
- Made repairs to can light rings at Opera Hall.
- Made repairs to sheet rock at City Hall requested by Sonora Fire Department following inspection.
- Installation and placement of new filing cabinets requested by City Historian.
- Install new LED light in City Mechanics shop bay.
- Updated/replaced several emergency exit lights at Opera Hall.
- Disassemble and store evidence cage located at Fairview property.

Parks/Landscapes/Parking Lots

- Placed large barrier Flowerpots on Linoberg Street near Washington Street for closure and transformation for Mini Park.
- Replace damaged faucet at Woods Creek Rotary Park Bathrooms.
- Installed new Market Lights above Linoberg Street for future Mini Park.

Storm Drains

- Spent numerous days cleaning several storm drain ditches throughout the City.
- Made repairs to damaged storm drain located on Seco Street, which included forming and pouring concrete, as well as fabricating new drain inlet grate.

Cemetery

- Prepared required monthly reports, conducted maintenance duties, installed headstones, checked messages daily and returned phone calls.
- Filled several sunken grave plots.
- Made repairs to damaged gate at entrance to Mountain Shadow Cemetery.

Miscellaneous

Performed routine daily and monthly activities included regular checking of parks and landscape areas for maintenance needs and safety concerns. Blowing of City parking lots and sidewalks, garbage collection at City facilities, routine maintenance of City buildings, cleaning and stocking City rest rooms, opening of gate to Dragoon Trail parking lot, Weekly placement of event Banners and routine maintenance of City vehicles and participation on assigned committees, weekly mowing of lawns at Mt Shadow Cemetery and Rotary Park, weekly sweeping of City Streets, pot hole repairs.