



City of Sonora

Community Development Department
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MEMORANDUM

Date: January 15, 2020
To: Honorable Mayor & Council Members
From: Rachelle Kellogg, Community Development Director
Subject: Staff Report for December 2019

The following highlighted projects were undertaken by the Community Development Department:

HOUSING & SAFETY ELEMENTS ADOPTION – On December 16, 2019 the City Council adopted the City's Housing Element 2020-2024 and Safety Element. The Housing Element has specific requirements and oversight by the State Department of Housing and Community Development (HCD). To be in compliance the City's Housing Element must be certified by HCD. The content of the City Housing Element was approved by HCD prior to its adoption and staff will continue to work with the Department to obtain certification. New legislation required that the City update its Safety Element concurrently with the Housing Element. Staff also submitted, as required, the updated Safety Element to the Board of Forestry and Fire Protection.

GRANT CLOSEOUT – Staff completed and filed the documents required to close out the City's CDBG grant #16-CDBG-11145. This grant was for the City's Homebuyer Assistance Loan Program and to complete the Housing Inventory/Survey Study for the City's 2020-2024 Housing Element.

FAIRVIEW PROPERTIES – Staff, in coordination with the City Attorney's office, has moved forward with the sale of the homes on Fairview Lane. These properties were sold by the City to the Sonora Redevelopment Agency in 2011 to be utilized for low-income housing. However, after the State's dissolution of the Sonora Redevelopment Agency under the Dissolution Act, the State Controller's Office ordered the reversal of the transaction. The City was directed to return the funds from the initial sale to the County Auditor-Controller for disbursement to the taxing entities. As such, the City Council directed staff to move forward with the sale of the properties. Escrow has been opened and the buyer is the Resource Development Center, a California non-profit corporation, for the purpose of maintaining housing for populations in need. The non-profit is currently renting the facilities from the City. Escrow is anticipated to close on or before February 28th.

ADMINISTRATOR DUTIES/LIMITED STAFFING – With the retirement of City Administrator, Tim Miller, the Community Development Director is serving as Interim City Administrator and the additional duties have consumed a lot of time. Additionally, due to the holidays, the Department had limited staffing and remaining staff assisted the public with all Department related items/issues.

MONTH OF DECEMBER, 2019	COMMUNITY DEVELOPMENT DEPARTMENT	CITY OF SONORA 94 N. WASHINGTON ST. SONORA, CA 95370		
ACTIVITY REPORT				

NAME	LOCATION	TYPE	VALUATION	FEES
NEW RESIDENTIAL		TOTAL UNITS <u> 0 </u>		
SUBTOTAL <u> 0 </u>				
CDBG REHABS		TOTAL UNITS <u> 0 </u>		
SUBTOTAL <u> 0 </u>				
COMMERCIAL		TOTAL UNITS <u> 0 </u>		
SUBTOTAL <u> 0 </u>				

ALTERATIONS & ADDITIONS		TOTAL UNITS <u> 6 </u>		
Israel & Jessie Speer	237 Arbona Circle S	Add plumb, elect. & framing to basement area to create living area	\$15,000	\$515.56
Bottom Feeder Intl. Inc.	427 Hwy 49	Tenant Imp. for ADA access; remove partition walls, reception counter & upgrade men's restroom	\$16,278	\$256.10
Chen Mei-HWA TR.	1261 Mono Way	Re-locate Ansul pull station for French fryer at McDonald's Restaurant	\$3,000	\$110.00
Lothar & Lisa Maier TR.	105 S. Washington St	Repair windows from damage, upgrade wiring in lighting; refinish floors	\$15,851	\$335.36
Clifton & Cheryl Hodge	128 Snell Street	Replace damaged deck post	\$200	\$112.00
PWM Properties	19 & 27 S. Stewart St	Fire sprinkler permit for Downtown Self-Storage	\$32,957	\$803.15

DEMOLITIONS		TOTAL UNITS <u> 0 </u>		
NAME	LOCATION	TYPE	VALUATION	FEE
SUBTOTAL <u> 6 </u>				

MISCELLANEOUS REPAIRS		
NUMBER OF PERMITS	VALUATION \$	FEE
12	\$75,733	\$2,709.20

TOTAL NUMBER OF PERMITS ISSUED	18
TOTAL VALUATION	\$159,019
SUB TOTAL OF PERMIT FEES COLLECTED	\$ 4,841.37
TOTAL FIRE DEPARTMENT FEES COLLECTED	\$ 720.00
TOTAL TRAFFIC FEES COLLECTED	\$ 0
TOTAL PUBLIC SAFETY FEES COLLECTED	\$ 0
TOTAL PARKS & RECREATION FEES COLLECTED	\$ 0
TOTAL FEES COLLECTED	\$ 5,561.37

FISCAL YEAR TO DATE

TOTAL NUMBER OF PERMITS ISSUED	141
TOTAL VALUATION	\$2,462,242
TOTAL FIRE DEPARTMENT FEES COLLECTED	\$3,580.00
TOTAL PUBLIC SAFETY FEES COLLECTED	\$0
TOTAL PARKS & RECREATION FEES COLLECTED	\$0
TOTAL TRAFFIC MITIGATION FEES COLLECTED	\$0
TOTAL PERMIT FEES COLLECTED	\$31,091.35