City Of Sonora
Tuolumne County
"Queen of the Southern Mines"
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City Administrator 532-6115
Finance 532-6331
Human Resources 588-8946
Public Works 532-2922
Cemetery 532-4492
Community Development 532-3508
Opera Hall/Special Programs 532-7725
Police 532-8143
Fire 532-7432

Administration/HR Fax Number: 532-2738

MEMORANDUM

Date: Meeting of December 16th, 2019

To: Honorable Mayor and Members of the City Council

From: Mike Lagomarsino, Public Works Supervisor

Subject: Public Works Department Report for November 2019

For the month of November 2019, the City of Sonora Public Works Department performed the following activities:

Events
Consumed numerous days preparing for Annual City Christmas Parade, as well as assisting City Police Department with traffic control and street closures during Parade, followed by early morning clean up the following event.

Streets
Repair trip hazard in sidewalk on Mono Way by Timber Hills Shopping Center.
Removal of large downed Oak Tree on Ash Street.
Pressure washed Linoberg Street in preparation of seal coating Street.
Install and decorate annual Christmas Tree in the landscape at the Saint James Episcopal Church.
Install annual Holiday Banners on numerous City Street Light poles.
Install annual Christmas Wreaths on numerous City Street Light poles.
Install annual Christmas Lights on Locomotive on Stockton Road as well as on Historical Fountain on Washington Street.
Removal and disposal of four deceased Deer from various City Streets.
Spent numerous days on blowing and removing of downed leaves on City Streets, Landscapes, and Parking Lots.
Removal of two pay piles throughout City.
Removal of hand piles throughout City.
Clean up of oil spill located on Mono Way @ Hospital Rd.
Assisted Sonora Police Department and Sierra Railroad with traffic control during malfunction of Rail Road Crossing arms on Sanguinetti Road.

Facilities
Replaced/repaired multiple soap dispensers at City of Sonora's Opera Hall.
Replaced numerous Ballast in light fixtures at the City of Sonora's Fire Department.
Made repairs to several fire sprinkler rings at the Education Center Building.
Made repairs to sheet rock in ceiling in the Public Works Restroom.
Assembled new bookshelves for the Human Resource office at City Hall.

Performed rain gutter cleaning on all City Buildings.

Parks/Landscapes/Parking Lots

1. Graffiti removal at Terzich Parking Structure and Rotary Park restrooms.
2. Removal of shrubs obstructing Historical boxcar as well as site distance to Vehicles exiting lot at the Terzich Parking Structure.
3. Performed pavement grinding procedures to eliminate trip hazards in the parking lot at the City of Sonora's Police Department.
4. Winterized irrigation systems in City Landscapes and Cemetery.

Storm Drains

Spent numerous days cleaning several storm drain ditches throughout the City.

Cemetery

Prepared required monthly reports, conducted maintenance duties, installed headstones, checked messages daily and returned phone calls.
Pruned several Oak Trees in section two at Mountain Shadow Cemetery.

Miscellaneous

Performed routine daily and monthly activities included regular checking of parks and landscape areas for maintenance needs and safety concerns. Blowing of City parking lots and sidewalks, garbage collection at City facilities, routine maintenance of City buildings, cleaning and stocking City rest rooms, opening of gate to Dragoon Trail parking lot, placing of event banners, and routine maintenance of City vehicles and participation on assigned committees, weekly mowing of lawns at Mt Shadow Cemetery and Rotary Park, weekly sweeping of City Streets, pot hole repairs, removal of deceased animals,