



City of Sonora

Community Development Department
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MEMORANDUM

Date: November 12, 2019
To: Tim Miller, City Administrator
From: Rachelle Kellogg, Community Development Director
Subject: Staff Report for October 2019

The following highlighted projects were undertaken by the Community Development Department:

HOUSING ELEMENT – The draft Housing Element and Safety Element were reviewed by the Planning Commission at their October 15th meeting. Following this meeting, the draft Housing Element was submitted to the Department of Housing and Community Development (HCD) for their review and comment. A conference call was held with HCD staff, following their review, and they have provided City staff with needed changes. These revisions should be completed and resubmitted to HCD by November 15th. As required, the draft Safety Element was reviewed with Cal fire representatives who requested a few minor changes to the Element. Staff anticipates that the draft Housing Element and Safety Element will be presented to the City Council for adoption at the December 2nd meeting.

HISTORIC DOWNTOWN SONORA CHRISTMAS PARADE – Staff finalized the Caltrans' Encroachment Permit Application to allow the temporary closing of Highway 49 for the parade. There were several changes to the encroachment permit process this year including requiring an engineer to prepare all traffic control plans so Jerry Fuccillo assisted the Police Department with the plans. The last day for submitting parade entry forms is Wednesday, November 20th. Staff is also busy coordinating all of the City's additional Christmas activities.

DRAGOON GULCH TRAIL BUILDING PROJECT – Staff completed the final City preparations for the V-O-CAL Dragoon Gulch Trail Building Project held on October 12 – 13th. V-O-CAL. The event was a huge success with over 150 volunteers constructing approximately ¼ mile of trail. Additional work is required to make this new trail section safe to open to the public. This work is being completed with Baseline crews and volunteers working with Kevin Anderson. Staff is hopeful that the trail will be fully open by the end of November.

WASHINGTON/STOCKTON TRANSIT PROJECT – The 65% plans and Caltrans' Design Standard Exceptions documents are currently under review by Caltrans. Project Engineer, Daniel Carley, has been addressing Caltrans comments as received during this review. Additionally, Caltrans took the lead on the project's environmental documents and they should be final this month.

PER CAPITA GRANT PROGRAM – Staff reviewed the requirements for the Per Capita Program under the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018 and prepared the required Resolution for the City Council's consideration at their October 21st meeting. The Per Capita Program provides local park rehabilitation, creation, and improvement grants to local jurisdictions. Projects must be for a recreational purpose and the City's allocation is \$200,000. The Resolution was submitted to the California Department of Parks and Recreation before the November 1, 2019 deadline.

MONTH OF OCTOBER, 2019	COMMUNITY DEVELOPMENT DEPARTMENT	CITY OF SONORA 94 N. WASHINGTON ST. SONORA, CA 95370		
ACTIVITY REPORT				
NAME	LOCATION	TYPE	VALUATION	FEES
NEW RESIDENTIAL		TOTAL UNITS <u> 0 </u>		
SUBTOTAL <u> 0 </u>				
COMMERCIAL		TOTAL UNITS <u> 0 </u>		
SUBTOTAL <u> 0 </u>				

ALTERATIONS & ADDITIONS		TOTAL UNITS <u> 21 </u>		
Michael Kagay	13 S. Washington St	Replace ex. awning with new steel awning	\$800	\$133.22
Bradley James Niven	150 Summit Ave	Install a 6.93 Kw roof top solar PV system & 60 amp panel	\$20,800	\$366.25
Sargis Eskandary	339 Lyons Street	Retaining wall near driveway	\$2,000	\$157.01
Gerald Nielsen ETAL. & Nanci Sikes	622 Twilight Lane	Install a 22 KW Generac generator	\$10,000	\$368.06
Randy Barton	275 Arbona Circle	Install a 2.8 KW rooftop solar PV system	\$9,000	\$322.00
Ron/Judith Palhegyi	1150/1160 S. Washington St	Utilities to serve future residences	\$2,000	\$208.25
Harmon Directors Inv.	1001 Mono Way	Fire sprinklers	\$12,600	\$242.65
PWM Properties	19 & 27 S. Stewart	Tenant Imp. for indoor Self-Storage facility & Ret. Wall	\$400,000	\$2,774.35
Harmon Directors Inv.	1001 Mono Way	Install new ansul hood/duct fire system	\$200	\$48.50
Roy/Bonnie Ellis	326 Reservoir Road	Install a 20 KW generator	\$4,800	\$218.70
Co. of Tuolumne	175 Fairview Lane	Install a 60 KW generator	\$38,500	\$621.60
Tina Shackley	118 Lower Sunset	Install a 10.395 KW roof top solar & 200 amp solar ready main service panel	\$31,200	\$393.50
Promise Johnson	192 N. Shepherd St	Install 3 mini split HVAC	\$6,000	\$303.35
James Johnson	223 O'Hara Dr	Install a 10.050 KW roof top solar; new 175 amp C/B	\$30,100	\$349.25
Dawn Bristow	376 Calaveras Way	Install a 8.19 KW roof top solar PV system	\$25,000	\$300.00

Farran Tu & C. Johnson	234 Woodside Drive	Install window in basement sleeping area	\$1,030	\$64.66
Edward Machado	46 Lytton Street	Install a new 250 gallon LPG tank, driveway & sidewalk	\$3,200	\$111.05
Joshua Graham	271 Southgate Dr	Install a 6.3 KW roof mount solar & 27 KW storage	\$23,523	\$393.50
Daniel Reber & Mallory Lingo	633 E. Oakside Drive	Repair deck/carport	\$30,000	\$466.75
Sonora Comm. Hosp.	900 Mono Way	Tenant Imp. to add Pavilion Café in existing space	\$305,000	\$2,359.45
Live Oak Medical Center	690 Guzzi Lane	Install cellular communicator on a fire alarm system	\$400	\$25.00

DEMOLITIONS					TOTAL UNITS
					0
NAME	LOCATION	TYPE	VALUATION	FEE	
SUBTOTAL					21
MISCELLANEOUS REPAIRS					
NUMBER OF PERMITS	VALUATION \$		FEE		
9	\$89,633		\$1,999.73		

TOTAL NUMBER OF PERMITS ISSUED	30
TOTAL VALUATION	\$1,045,786
SUB TOTAL OF PERMIT FEES COLLECTED	\$12,226.83
TOTAL FIRE DEPARTMENT FEES COLLECTED	\$ 1,380.00
TOTAL TRAFFIC FEES COLLECTED	\$ 0
TOTAL PUBLIC SAFETY FEES COLLECTED	\$ 0
TOTAL PARKS & RECREATION FEES COLLECTED	\$ 0
TOTAL FEES COLLECTED	\$13,606.83

FISCAL YEAR TO DATE

TOTAL NUMBER OF PERMITS ISSUED	100
TOTAL VALUATION	\$1,986,655
TOTAL FIRE DEPARTMENT FEES COLLECTED	\$ 2,260.00
TOTAL PUBLIC SAFETY FEES COLLECTED	\$0
TOTAL PARKS & RECREATION FEES COLLECTED	\$0
TOTAL TRAFFIC MITIGATION FEES COLLECTED	\$0
TOTAL PERMIT FEES COLLECTED	\$19,798.44