



City of Sonora

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MEMORANDUM

DATE: January 7, 2019
TO: Honorable Mayor and Council Members
FROM: Rachelle Kellogg, Community Development Director
SUBJECT: Red Church Pedestrian & Circulation Improvement Project - 35% Plan Review

RECOMMENDATION:

City staff is requesting that the City Council review the proposed 35% plans for the Red Church Pedestrian & Circulation Improvement Project and provide staff direction for any revisions before the consultant prepares the 60% plans.

BACKGROUND:

On October 15, 2018 the City Council awarded the consultant contract to Willdan Engineering for the Red Church Pedestrian & Circulation Improvement Project. The scope of services under the contract included engineering, field survey work, landscape and electrical design and public outreach services to prepare contract documents (plans, specifications and estimated cost) for the project. The Consultant Service Agreement was executed on October 16, 2018 and the Notice to Proceed was issued on October 19, 2018.

DISCUSSION:

The project's Kick-Off Meeting was held on October 19th. City staff and the consultants discussed the project's scope, schedule and milestones along with contract and grant requirements. Staff also stressed that the project goals are to improve vehicular circulation, pedestrian safety and intersection function within the project area. Staff also shared comments from the public and City Council received during the environmental review process for consideration during project design.

The project's public outreach phase was initiated following completion of the initial draft of the 35% plans. Consultants and staff met with individual stakeholders to review the plans and receive comments and/or concerns. On December 11th an Open House was held to answer questions and receive additional comments and/or concerns. The media property owners, residents and business owners within 300 ft. of the project were invited to the Open House. Following this phase, the consultants revised the plans to address comments and concerns received. Consultants and staff provided individual stakeholders an opportunity to review the revised plans. The consensus from these follow-up stakeholder meetings was the revised plans were preferred.

City staff is presenting the final draft of the 35% plans for Council consideration; an opportunity for additional public comment; and, direction from Council should any further revisions be warranted.