City of Sonora
"Queen of the Southern Mines"
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Sonora, California 95370

City Hall
Administration 532-4541
Community Development . 532-3508
Finance 532-4541
Human Resources..... 588-8946
Opera Hall 532-7725
Special Programs 532-7725
Fire..... 532-7432
Police..... 532-8143
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Cemetery..... 532-4492

Area Code 209
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MEMORANDUM

Date: April 2, 2018

To: Honorable Mayor and Council Members

From: Timothy A. Miller, City Administrator

Subject: Tuolumne County Economic Development Authority Proposed FY 2019 Budget

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Attached is the proposed budget for the Tuolumne County Economic Development Authority (TCEDA) for next fiscal year. The estimated expenses total $460,732. The City's contribution would be $102,841, the same as last year. If approved by the Council, this amount would be reflected in the City's Fiscal Year 2019 budget.

The proposed budget is described in more detail in the attached memorandum from TCEDA Director Larry Cope. With the dissolution of the Redevelopment Agency, these costs are now funded out of the General Fund.

The TCEDA Board has recommended approval of the budget as proposed.

TCEDA
TUOLUMNE COUNTY
Economic Development Authority

MEMORANDUM

TO: City of Sonora Council Members
Tim Miller, City Administrator

FROM: Larry Cope, Chief Executive Officer

DATE: February 28, 2018

RE: FY19 BUDGET FOR THE TCEDA

The joint powers agreement for the Tuolumne County Economic Development Authority (TCEDA) calls for the Sonora City Council and Board of Supervisors to be provided the opportunity to review and comment on the TCEDA's preliminary budget estimate. This review and comment opportunity is to be provided prior to the TCEDA adopting its annual budget after its own public hearing on the same.

Attached is the preliminary budget estimate for your review and consideration. The total expenses for our next financial year (FY19) are $460,732 and the anticipated revenues are $460,732 with $102,841 supplied by the City of Sonora and $344,292 from the County of Tuolumne. Miscellaneous revenues such as outside revenues, reimbursements and interest income supply the final $13,599.

Total income and expenses remained the same as FY18. Minor adjustments have been made to some individual line items.

With Council and Board concurrence, the TCEDA will approve the attached FY19 budget at its annual budget hearing on May 11, 2018 therefor formally adopting its budget. Staff will likewise incorporate these figures into the FY19 Proposed Budget for the City.

Staff Recommendation

Staff recommends that the City of Sonora Council Members endorse the FY19 Preliminary Budget Estimate for the TCEDA.

FY19 TCEDA Proposed Budget

	Revenues	FY18 Appv. Budget	FY18 Est. Ending Bal.	FY19 Proposed Budget
Acct Code	**Local Revenues**			
469845	City Of Sonora	$102,841	$102,841	$102,841
469875	County of Tuolumne	$344,292	$344,292	$344,292
	Subtotal of Revenues	**$447,133**	**$447,133**	**$447,133**
461650	Miscellaneous Revenue - State/Federal Grants	$1,000	$0	$0
486115	Miscellaneous Revenue - Other Grants	$1,000	$8,000	$2,000
472311	Miscellaneous Revenue - Reimbursements	$11,500	$11,500	$11,500
441110	Miscellaneous Revenue - Interest Income	$99	$99	$99
	Total Revenues	**$460,732**	**$466,732**	**$460,732**
	Expenditures			
	Employee Costs			
511110	Regular Salaries	$194,446	$194,400	$198,720
512109	PERS Fixed	$26,096	$26,000	$33,479
512110	PERS	$27,551	$27,550	$18,260
512115	Post Retirement Medical	$600	$575	$600
512120	Deferred Compensation	$12,116	$12,110	$12,228
512225	Life Insurance	$118	$117	$117
512125	Disability- Employer Paid	$580	$580	$557
512210	Employees Group Insurance	$32,113	$32,113	$32,705
512230	Cell Phone Stipend	$2,400	$2,400	$2,400
512310	Workers Compensation Insurance	$2,500	$2,500	$2,500
512215	Employee Physicals	$0	$0	$0
512410	F.I.C.A.	$13,372	$13,372	$13,686
512420	Unemployment Insurance	$950	$950	$950
	Vacation Reserves Per Board Direction	$14,396	$14,396	$14,526
	Total Salaries and Benefits	**$327,238**	**$327,063**	**$330,729**
	Operations Costs			
521310	Communications	$4,500	$4,250	$3,750
521425	Food Other	$1,250	$1,000	$1,000
522510	Maintenance - Buildings/Improvements	$3,500	$3,250	$3,250
523210	Dues and Memberships	$7,000	$7,000	$6,500
525110	Office Expense	$3,000	$3,000	$3,000
525150	Office Expense - Postage	$1,250	$980	$1,000
526109	P S & S - Marketing	$37,500	$27,245	$25,000
526110	P S & S - Professional Services	$12,000	$11,000	$12,000
526124	P S & S - Auditor/Controller	$1,500	$1,400	$1,500
526201	P S & S - Insurance	$2,000	$2,000	$2,000
526211	P S & S - Web Site	$1,000	$975	$1,000
527110	Publications and Legal Notices	$1,000	$900	$900
527310	Rents and Leases - Buildings/Improvements	$27,500	$27,500	$27,500
529120	Travel - Training and Seminars	$8,500	$15,000	$14,000
529130	Transportation and Travel - Private Auto	$0	$6,000	$6,000
529210	Utilities	$4,000	$4,000	$4,000
529910	Expendable Equipment	$1,575	$1,575	$1,434
529950	Expendable Equipment - Computer	$3,000	$3,000	$2,750
	Total Service and Supplies	**$120,075**	**$120,075**	**$116,584**
691110	Contingency Per Board Direction (3%)	$13,419	$13,414	$13,419
	Total Other Charges	$0	$0	$0
	Total Expenditures	**$460,732**	**$460,552**	**$460,732**
	Needed from County/City to balance budget:	$447,133	$359,100	$447,133
469845	City of Sonora Funding @23%	$102,841	$87,261	$102,841
469875	County of Tuolumne Funding @ 77%	$344,292	$271,839	$344,292
	Other	$13,599	$19,599	$13,599
	Balanced Budget	**$0**	**$6,180**	$0