City of Sonora

Community Development Department
94 N. Washington Street
Sonora, CA 95370
(209) 532-3508
(209) 532-3511 *fax*
www.sonoraca.com

MEMORANDUM

Date: April 9, 2018
To: Tim Miller, City Administrator
From: Rachelle Kellogg, Community Development Director
Subject: Staff Report for March 2018

The following highlighted projects were undertaken by the Community Development Department during the month of March:

STOCKTON – WASHINGTON TRANSIT PROJECT – On February 16, 2018, the City issued a new RFP for engineering services (PS&E), excluding NEPA/CEQA documentation and clearance, with a proposal submittal deadline of March 19, 2018. The PS&E Phase will include engineering, landscape design, electrical design and public outreach resulting in contract documents (plans, specifications and cost estimates) for the project. The City received one proposal under the RFP and it was from Kimley Horn. The proposal was evaluated and scored by Tim Miller, Darin Grossi and Rachelle Kellogg under the following criteria understanding the project scope of work, consultant's similar work experience, assigned staff qualifications, familiarity with federal and state requirements, financial responsibility, and technical ability. Staff also reviewed the consultant's cost proposal. Because the City only received one proposal, the City will have to request sole source approval from Caltrans before moving forward. Staff will be meeting with Kimley Horn to discuss this process, the documentation required by Caltrans, and the overall project. Following this meeting, staff will submit the sole source documentation to Caltrans for review and approval.

GENERAL PLAN AND HOUSING REPORT – Staff completed the Annual Progress Report (APR) for the City of Sonora's General Plan 2020. The report has to be submitted to the Governor's Office of Planning and Research and to the Department of Housing and Community Development (HCD) on or before April 1st. The APR describes land use decisions that were made during the preceding year related to the adopted goals, policies and implementation programs of the General Plan. Staff also completed the Annual Housing Element Progress Report and the Successor Housing Agency's Low and Moderate Income Housing Asset Report which are required attachments to the APR. The APR was presented to and accepted by the City Council at their March 19th Meeting.

SPRING FESTIVAL - Preparations are underway for the City's annual Spring Festival that will be held on Saturday, April 28th from 11 to 4 in Downtown Sonora. This year's event will include live music, art & craft vendors, kids activities and merchant specials.

NEW DOWNTOWN GUIDE - Staff has redesigned the City's Downtown Guide that promotes the businesses and events in Historic Downtown Sonora. It is a very popular marketing piece for the City. The new brochures are professionally printed and closely aligned with the information provided on the City's website. The Guide will be updated every six months and then reprinted for distribution.

MONTH OF MARCH, 2018	COMMUNITY DEVELOPMENT DEPARTMENT ACTIVITY REPORT	CITY OF SONORA 94 N. WASHINGTON ST. SONORA, CA 95370

NAME	LOCATION	TYPE	VALUATION	FEES
NEW RESIDENTIAL		**TOTAL UNITS ___2____**		
Mike & Lesa Magney	220 Hope Lane	New residence with garage	$231,743	$2,208.91
Ron Palhegyi	1130 S. Washington St	New residence with garage	$137,000	$1,668.06
			SUBTOTAL ___2____	
CDBG REHABS		**TOTAL UNITS ____0___**		
			SUBTOTAL ___2_____	
COMMERCIAL		**TOTAL UNITS __0_____**		
			SUBTOTAL ___2____	

ALTERATIONS & ADDITIONS		TOTAL UNITS ___6____		
Sonora Plaza 1, LLC	764 E. Mono Way	Fire damage repairs (renovation) of ex. restaurant	$150,000	$1,621.75
Janice Lee Russell Tr	647 Arbona Circle	Replace deck surface with new composite decking material & new handrails	$5,000	$208.56
Sonora Comm. Hospital	900 Mono Way	Construction change directive to expand electrical room	$56,500	$254.16
David & Suzanne Bartels Tr	596 S. Shepherd St	Install a new 10.2 KW solar PV system	$47,580	$300.00
Dustin & Amanda Brennan	611 E. Oakside Dr	Deck Replacement	$12,750	$387.59
Erin Naegle	712 E. Jackson St	Construct 10' x 20' storage shed on concrete pad	$7,000	$176.76

DEMOLITIONS		TOTAL UNITS ___0____		
NAME	**LOCATION**	**TYPE**	**VALUATION**	**FEE**

		SUBTOTAL ___8___
MISCELLANEOUS REPAIRS		
NUMBER OF PERMITS	**VALUATION $**	**FEE**
18	$212,837	$4,255.59

TOTAL NUMBER OF PERMITS ISSUED	**26**
TOTAL VALUATION	$860,410
SUB TOTAL OF PERMIT FEES COLLECTED	$11,081.38
TOTAL FIRE DEPARTMENT FEES COLLECTED	$ 0
TOTAL TRAFFIC FEES COLLECTED	$ 7,030.00
TOTAL PUBLIC SAFETY FEES COLLECTED	$ 0
TOTAL PARKS & RECREATION FEES COLLECTED	$ 0
TOTAL FEES COLLECTED	**$18,111.38**

FISCAL YEAR TO DATE

TOTAL NUMBER OF PERMITS ISSUED	**144**
TOTAL VALUATION	**$4,018,558**
TOTAL FIRE DEPARTMENT FEES COLLECTED	**$3,520.00**
TOTAL PUBLIC SAFETY FEES COLLECTED	**$0**
TOTAL PARKS & RECREATION FEES COLLECTED	**$0**
TOTAL TRAFFIC MITIGATION FEES COLLECTED	**$7,030.00**
TOTAL PERMIT FEES COLLECTED	**$65,754.55**