City of Sonora

Community Development Department
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MEMORANDUM

Date: November 16, 2017
To: Tim Miller, City Administrator
From: Rachelle Kellogg, Community Development Director
Subject: Staff Report for October 2017

The following highlighted projects were undertaken by the Community Development Department during the month of October:

EDUCATION CENTER PROJECT – The construction contract with Harris Builders Inc. for the Ed Center Re-Roof and Exterior Rehabilitation Project was executed on October 16th and the City issued the Notice to Proceed. Construction started on the site on October 23rd with the removal of the existing roof. The contractor has replaced all of the underlayment and is currently awaiting delivery of the metal roofing material. There has been a delay in receiving the roofing material but it is anticipated that the roof will be completed during the week of Thanksgiving. The Contractor has also started replacing damaged siding and preparing to paint the building. The project is to be completed on or before December 29th.

WEBSITE – The new website for the City has launched and Level One Web Design completed staff website updating/maintaining training. A staff member from each City Department attended the training. City staff are now updating the website however, Level One continues to provide one-on-one assistance as needed.

HOME OWNERSHIP EXPO – The City was a co-sponsor of the Home Ownership Expo held on Saturday, October 28, 2017 at the Sonora Opera Hall. The event provided information for those looking to buy a new home as well as existing homeowners. Staff also provided information about the City's Homebuyers Assistance Loan Program. This is the second year for the event and attendance was lower than anticipated. Sponsors will be meeting to discuss ways to include additional information that may attract more people next year or they may decide to cancel it altogether.

RED CHURCH PROJECT – In October the Washington Street/ Red Church Pedestrian and Circulation Improvement Project was awarded $722,000 in grant funding for preliminary engineering, final design and construction by the California Transportation Commission (CTC) under the ATP Augmentation Program. The Project's Draft Mitigated Negative Declaration (Draft MND) was distributed for public review on September 20, 2017, initiating a 30-day public review period ending on October 20, 2017. On October 30th the City Council adopted the Mitigated Negative Declaration and the Mitigation Monitoring and Reporting Program for the Project. Subsequent to the City Council's approval staff submitted the required documents to the CTC to receive authorization to proceed with preliminary engineering and design.

DRAGOON GULCH TRAIL – Construction has started on the Dragoon Gulch Trail Expansion Project (Phase 1). Following flagging by the Stanislaus National Forest's Trail Crew, the Hot Shot Fire Crew along with the Kevin Anderson, the City's trail caretaker, began the initial clearing of the approximately 1.5 miles of new trail system. It is anticipated that construction will be completed in January.

MONTH OF OCTOBER, 2017	COMMUNITY DEVELOPMENT DEPARTMENT ACTIVITY REPORT	CITY OF SONORA 94 N. WASHINGTON ST. SONORA, CA 95370

NAME	LOCATION	TYPE	VALUATION	FEES
NEW RESIDENTIAL		**TOTAL UNITS ___0___**		
			SUBTOTAL ___0___	
CDBG REHABS		**TOTAL UNITS ___0___**		
			SUBTOTAL ___0____	
COMMERCIAL		**TOTAL UNITS __0____**		
			SUBTOTAL ___0___	

ALTERATIONS & ADDITIONS		TOTAL UNITS ___7___		
Blackberry Oaks LP	801 Lyons Bald Mtn.	Remove & replace 2' of drywall inside unit from water damages	$36,000	$527.35
Patricia Jagger	94 Banner Drive	Remove & replace existing tub with walk in jetted tub	$7,500	$337.31
Steve & Marilyn Hunt Tr	745 Morning Star Dr	Re-configure interior offices for Social Security Bldg.	$89,953	$1,548.64
Front Porch, Inc.	905 Mono Way	Tenant Imp. Phase 2, plumb., walls, ceiling, lighting, elect. & HVAC	$200,000	$1,578.75
55 Properties LLC	198 S Green Street	Fire sprinkler revisions to previously approved plans	$4,000	$346.71
Sonora Community Hospital	900 Mono Way	Revisions to LPG pad for Pavillion project	$1,000	$113.50
Debra Brackett	236 Yaney Avenue	Re-side s. side of garage; like for like materials	$1,700	$87.00

DEMOLITIONS		TOTAL UNITS ___0___		
NAME	**LOCATION**	**TYPE**	**VALUATION**	**FEE**

NUMBER OF PERMITS	VALUATION $	FEE
11	$253,030	$2,069.52

TOTAL NUMBER OF PERMITS ISSUED	**18**
TOTAL VALUATION	$593,183
SUB TOTAL OF PERMIT FEES COLLECTED	$ 6,608.78
TOTAL FIRE DEPARTMENT FEES COLLECTED	$ 360.00
TOTAL TRAFFIC FEES COLLECTED	$ 0
TOTAL PUBLIC SAFETY FEES COLLECTED	$ 0
TOTAL PARKS & RECREATION FEES COLLECTED	$ 0
TOTAL FEES COLLECTED	**$6,968.78**

FISCAL YEAR TO DATE

TOTAL NUMBER OF PERMITS ISSUED	**66**
TOTAL VALUATION	**$1,639,924**
TOTAL FIRE DEPARTMENT FEES COLLECTED	**$ 1,220.00**
TOTAL PUBLIC SAFETY FEES COLLECTED	**$0**
TOTAL PARKS & RECREATION FEES COLLECTED	**$0**
TOTAL TRAFFIC MITIGATION FEES COLLECTED	**$0**
TOTAL PERMIT FEES COLLECTED	**$24,406.49**