

**CITY COUNCIL
CITY OF SONORA
OCTOBER 17, 2016**

A Regular Meeting of the City Council of the City of Sonora was held this date in the Council Chambers at City Hall, 94 North Washington Street, at 5:00 p.m. The following members were present: Mayor Connie Williams, Mayor Pro-Tem Jim Garaventa, Councilmembers Matt Hawkins, Mark Plummer and George Segarini; City Administrator Tim Miller, City Clerk Marijane Cassinetta, Administrative Services Director Jennifer Callaway, City Attorney Byron Smith (present at 5:51 p.m.), Fire Chief Aimee New, Police Chief Mark Stinson, Community Development Director Rachelle Kellogg. Absent: Interim Engineer Gerard Fuccillo.

CITY CLERK'S REPORT ON POSTING OF AGENDA

City Clerk Cassinetta advised Council that at 8:15 a.m. on the 14th day of October, 2016, the Agenda for the City of Sonora Council Meeting scheduled for this date was posted outside City Hall for public view.

APPROVAL OF THE AGENDA

No Changes

PRESENTATIONS

Mayor Awards of Appreciation:

1. Tuolumne County - Courthouse Square
2. Patrick and Kristina Eaton - 124 North Washington Street
3. George Favareille - 495 South Washington Street
4. Laura Mark - 63 North Washington Street

Mayor Williams presented the Award for Courthouse Square to Tuolumne County Supervisor Karl Rodefer. Rodefer accepted on behalf of County Staff, thanked the City, and presented the Award to Ed Hoag, Tuolumne County Director of Facilities. The other Award recipients were not present.

PUBLIC FORUM (Non-Agenda)

None

CONSENT CALENDAR

MOTION by Councilmember Segarini, second by Mayor Pro-Tem Garaventa, that the Consent Calendar be approved as follows:

1. Approval of Minutes for the Closed and Regular Council Meetings of October 3, 2016;
2. Approval to pay invoices for previously budgeted expenses on October 18, 2016, in the amount of \$313,049.53; and
3. Approval of disbursements in the amount of \$153,527.15, on October 14, 2016, for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, and miscellaneous voluntary employee deductions.

There was no public comment, and the above **MOTION passed unanimously.**

PUBLIC HEARINGS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Resolution No. 10-17-2016-A Regarding Christmas Parade.

The Council considered matters related to the Annual Historic Downtown Sonora Christmas Parade, and adopting Resolution No. 10-17-2016-A which approves the temporary closure of Highway 49 and certain City streets and parking lots, and designates no parking areas for the Parade which will be held on Friday, November 25, 2017, at 5:30 p.m. Recommending approval, and noting that this will be the 33rd Parade, Community Development Director Kellogg presented the Resolution and the related matters for approval as follows:

1. Approval to hold said Parade;
2. Adoption of Resolution No. 10-17-2016-A authorizing the closure of State Route 49 (Washington Street and Stockton Road) along with other City Streets and designating "No Parking" locations;
3. Request the Mayor or Mayor Pro-Tem to represent the City in said Parade;
4. Release the three-hour parking restriction within the downtown corridor from Wednesday, November 23, 2016 through Monday, January 1, 2017, which includes all streets within Zone A; and
5. Accommodate the Trolley stops referred to on the Resolution.

Mayor Williams asked if Mayor Pro-Tem Garaventa would like to represent the City by riding at the front of the Parade as she has ridden twice before. Garaventa responded that he would, but he has traditionally driven the antique 1923 Moreland Hose Wagon fire truck in the Parade. When decided, the Mayor will let Administrator Miller know the decision.

There was no public comment. **MOTION by Councilmember Plummer, second by Councilmember Hawkins, and unanimously carried that the Council approves the foregoing matters as requested and recommended by the Community Development Director.**

Matters Related to the Stewart Street Public Restroom Facility Project.

The Council considered approving the submittal of a grant application to, and establishing a donor fund at the Sonora Area Foundation; and, considered submitting a

recipient application to the Sonora Sunrise Rotary Club Foundation for the Stewart Street Public Restroom Facility Project located at 201 S. Stewart Street, and authorizing the City Administrator to execute all applications, agreements and associated documents. Recommending approvals, reviewing background information and site plans, and reporting that the cost for the building and site work will be \$220,116.00, Community Development Director Kellogg presented the matters. Kellogg also noted that the application to the Sonora Area Foundation includes the request to establish the donor fund. Mayor Williams noted that although the exterior design does not reflect that proposed by the Vision Sonora Committee, the Plan fulfills the need for an updated and accessible bathroom. Councilmember Segarini announced to the public that donations are being sought, and once the applications are approved, donations can be made to the Sonora Area Foundation.

There was no public comment, and upon **MOTION by Councilmember Segarini, second by Mayor Pro-Tem Garaventa, it was unanimously carried that the following be approved as presented:**

- 1. A \$25,000 Grant Funding Request to the Sonora Area Foundation;**
- 2. The allocation of \$5,000 to establish a donor fund through the Sonora Area Foundation to obtain public donations;**
- 3. A recipient application to the Sonora Sunrise Rotary Club Foundation for the Celebrity Dinner to be held on March 10, 2017; and**
- 4. Authorization for the City Administrator to execute all agreements and any related documents associated with these funding requests.**

Agreement for City Attorney Services. The Council considered authorizing the City Administrator to execute an Agreement for City Attorney Services with Churchwell White, LLP. Administrative Services Director Callaway presented the matter recommending approval. Callaway reported that the contract with the current City Attorney expired earlier this year. Requests for Proposals were released on August 26, 2016, for which three firms responded. Proposals were reviewed in conjunction with the current City Attorney's proposal to remain a part-time employee. Applicants were interviewed in Closed Session on October 3, 2016. After the interview process, the Council directed staff to contact references for and negotiate with Churchwell White LLP, with Douglas White as the designated attorney. All references were received with positive feedback. Callaway noted that the Agreement provides for a monthly retainer of \$5,500 for up to 55 hours of general legal services (\$66,000) annually, and reviewed hourly billing rates for services beyond 55 hours per month.

Mayor Williams asked for public comment. Attorney Douglas White said that he was looking forward to the opportunity to serve the City, and that it is an honor to do so. There were no other public comments.

MOTION by Mayor Pro-Tem Garaventa, second by Councilmember Hawkins, and unanimously carried that the City Administrator be authorized to execute the Agreement for Legal Services with Churchwell White, LLP.

Administrator Miller reported that the Agreement will become effective on November 1, 2016. Councilmembers and Staff noted their appreciation to City Attorney Smith and thanked him for his service.

Temporary, Limited Duration Annuitant Appointment. The Council considered ratifying the Temporary, Limited Duration Appointment Confirmation Form for annuitant Dennis Townsend to serve as a Sworn Police Officer. Administrator Miller reviewed background information recommending approval, and reported that Mr. Townsend will serve until the vacant sworn police officer positions are filled, or June 30, 2017, or whichever is first. Ratification by the Council is required pursuant to the provisions of G.C. Section 21221(h).

There were no public comments, and upon **MOTION by Mayor Pro-Tem Garaventa, second by Councilmember Segarini, it was unanimously carried that the Council ratifies said Appointment Confirmation Form for annuitant Dennis Townsend as presented.**

MONTHLY REPORTS - September

1. Community Development Department
2. Public Works Department
3. Police Department
4. Fire Department

COMMUNICATIONS

1. Letter from Maeda Shuji, Mayor of Kirishima City, Japan, Sonora's Sister City.

COUNCILMEMBER/DEPARTMENT HEAD REPORTS

Fire Chief New reported that the 156th Annual Firefighters Ball will be held at the Opera Hall on November 1st, and tickets are on sale at the Fire Department and the Fire Museum; tickets cannot be purchased at the door. Proceeds will fund the Fire Museum; she thanked the City for keeping and maintaining all of the historical fire vehicles. **Mayor Williams** encouraged the public to attend the Firefighters Ball and to have fun. **Police Chief Stinson** reported that the Police Department will be participating in *No Shave November* which purpose is to bring awareness to all types of cancers, and it supports cancer

victims. Police Officers are allowed to participate with the donation of \$25 to any non-profit cancer program. **Pro-Tem Garaventa** reported that he attended and filmed the Columbia College Foundation Tree Mortality Forum, attended the Planning Commission Meeting, reported that the Annual 4th Grade Tours will take place next week, and that he attended the Citizens' Tour which was held at the conclusion of the last Farmers Market; and attended the YES Partnership Meeting, and noted that the Health Fair begins tomorrow at the Fairgrounds. **Councilmember Segarini** reported that he attended the Vision Sonora Branding Subcommittee Meeting, attended the Tuolumne County Transportation Council Meeting, attended the TCEDA Board of Directors Meeting with a tour of Rush Creek Development, attended the Tuolumne County Chamber Governmental Affairs Council Meeting, and reported that the next Townhall/Merchants Meeting will be held on Wednesday, October 26th at 8 a.m. in the Council Chambers. **Mayor Williams** reported that she attended the Small Retail Business Event at the Opera Hall, she was a server at the Tuolumne County Commission on Aging Centurion Luncheon, attended the Natural Resources Summit, attended the Vision Sonora Branding Subcommittee Meeting, attended the Tuolumne County Transportation Council Meeting, attended the Tuolumne County Chamber Transportation Committee Meeting, and attended the TCEDA Board of Directors Meeting. Williams requested that at the next Council Meeting she would like the Council to consider sending a letter stating the City's position on Transportation Funding Bills SBX1-1 and AB126. **Administrator Miller** said that he will place it on the Agenda.

REGULAR SESSION RECESS AND RECONVENE INTO CLOSED SESSION (Main Conference Room)

The Council recessed its Regular Session Meeting at 5:52 p.m. and reconvened into its Closed Session Meeting to continue with Closed Session Agenda Items G., H.3(a),(b),(c) and 4.

RECONVENE INTO OPEN SESSION (Main Conference Room)

Closed Session was adjourned at 6:41 p.m., and the Council reconvened back into Open Session. The Mayor reported that no action was taken in Closed Session.

ADJOURN

There being no further business to come before the Council at this time, the Regular Session Meeting was adjourned at 6:42 p.m. to the next Regular Council Meeting on Monday, November 7, 2016, at 5:00 p.m. in the Council Chambers at City Hall.

**Minutes
Subject To
Council Approval**

Marijane Cassinetto, City Clerk Date