

**CITY COUNCIL
CITY OF SONORA
JUNE 19, 2017**

A Regular Meeting of the City Council of the City of Sonora was held this date in the Council Chambers at City Hall, 94 North Washington Street, at 5:00 p.m. The following members were present: Mayor Connie Williams, Mayor Pro-Tem Jim Garaventa, Councilmembers Matt Hawkins, Mark Plummer, George Segarini; City Administrator Tim Miller, City Clerk Marijane Cassinetta, Administrative Services Director Jennifer Callaway (present at 5:05 p.m.), City Attorney Douglas White, Community Development Director Rachelle Kellogg, Fire Chief Aimee New, Interim City Engineer Gerard Fuccillo, Police Sergeant Glenn Roberts. Absent: Acting Police Chief Turu VanderWiel.

CITY CLERK'S REPORT ON POSTING OF AGENDA

City Clerk Cassinetta advised Council that at 1:30 p.m. on the 15th day of June, 2017, the Agenda for the City of Sonora Council Meeting scheduled for this date was posted outside City Hall for public view.

APPROVAL OF THE AGENDA

No changes.

PRESENTATIONS

Police Sgt. Glenn Roberts introduced and swore in Police Explorer Ronald Watson whose badge was pinned by his mother. The Council congratulated Watson.

Administrative Services Director Callaway introduced Kristi Scott, the new Part Time Office Assistant/Accounting Tech, and she was welcomed by the Council.

Administrator Miller introduced new Public Works Supervisor Mike Lagomarsino, and he was welcomed by the Council.

Community Development Director Kellogg introduced Leslie Smith, representative on behalf of Foothill Leadership Academy, who presented the City with proceeds raised at its recent annual Dragoon Gulch 5K Run held on February 19, 2017. The total funds raised were \$6,313.63.

PUBLIC COMMENT (Non-Agenda)

Jim Grinell requested that the controller for the light signal at the intersection of Restano Way and Mono Way be checked due to long wait times, or that the "No Right Turn on

Red" sign located at that intersection be removed. Administrator Miller stated that an application for said request needs to be filled out, and it will be submitted to the Parking and Traffic Commission for consideration and recommendation to Council.

A Member of the Public commented on public safety concerns on property on Truckenmiller Road between Mono Way and the Sonora Regional Medical Center property, where there are a number of abandoned houses, and said that a fire recently occurred at that location. She stated that the homeless are occupying the premises, and there is much drug activity, and asked the City to clear the large lot.

A Member of the Public commented on the same property noted above saying that it is "a black spot in the City". He said that it is time for someone to take care of the property, and there are 20 or more homeless people occupying the abandoned buildings, and the recent fire was started by the homeless. He said that he is having a difficult time selling his adjacent property.

A Member of the Public said that the fire was very frightening, and asked that the property be looked at.

CONSENT CALENDAR

MOTION by Mayor Pro-Tem Garaventa, seconded by Councilmember Segarini, that the Consent Calendar be approved as follows:

1. Approval of the Council Minutes for the Closed and Regular Session Meetings of June 5, 2017;
2. Approval to pay invoices for previously budgeted expenses on June 20, 2017, in the amount of \$115,162.62; and
3. Approval of disbursements in the amount of \$134,221.24 on June 9, 2017, for payroll, inclusive of employee salaries, employer and employee taxes and retirement contributions, and miscellaneous voluntary employee deductions. There was no public comment, and the Motion passed unanimously.

PUBLIC HEARINGS

Public Hearing Re: Fiscal Year 2017/18 Gann Appropriations Limit and Fiscal Year 2017/18 Operating Budget. This was the time and place set for a Public Hearing to consider establishing the Gann Appropriations Limit (GAL) for FY 2017/18 and for adoption of the FY 2017/18 Operating Budget. Recommending approval, Administrative Services Director Callaway presented Resolution Nos. 06-19-2017-A and 06-19-2017-B which establishes said GAL and approves the FY 17/18 Budget, respectively.

Callaway noted that the GAL calculation of \$43,364,341 has been based on the change in California per capita income of 3.69% and the County population percentage decrease of -0.46%. Additionally, Callaway reported that there were no changes made to the proposed Budget when it was presented to the Council at its last Meeting, and that the chart on Page B-11 has been corrected to reflect the corrected estimated general fund reserve balances for June 30, 2017, and June 30, 2018. Stating that the final Budget is available on the City's website, she has prepared a Budget summary "snapshot" brochure for review by the Council and the public. Said brochure is attached hereto as Exhibit "A", and made a part hereof for reference.

Mayor Williams opened the Public Hearing at 5:36 p.m. A member of the public complimented Callaway for a fine job, and stated that she was impressed with how well Administrator Miller does with the City finances. There being no other appearances, the Public Hearing was closed at 5:37 p.m.

MOTION by Councilmember Segarini, second by Councilmember Hawkins, and unanimously carried that Resolution Nos. 06-19-2017-A and 06-19-2017-B be approved and adopted as presented.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Resolution No. 06-19-2017-C Re: Police Officer Assn. Salary and Classification Schedule. The Council considered adoption of Resolution No. 06-19-2017-C which approves the Sonora Police Officers Association Salary and Classification Schedule effective Pay Period #3-2017, and adding Police Recruit. Recommending approval, Administrative Services Director Callaway presented the Resolution noting that said action is required pursuant to California Public Employee's Retirement Law (PERL), California Code of Regulations Title 2, Section 570.5.

Mayor Williams asked for public comment. A member of the public asked if a female officer had been reimbursed for her uniform; Administrator Miller responded that she was sponsored by the City and no reimbursement was necessary.

MOTION by Councilmember Hawkins, second by Councilmember Plummer, and unanimously carried that said Resolution be approved and adopted as presented.

Bid Award Re: Greenley Road/Mono Way Intersection Project - Phase 2. The Council considered accepting the bid and awarding

a construction contract for the Greenley Road/Mono Way Intersection Project - Phase 2. Interim City Engineer Fuccillo reviewed the Project and presented the one bid received from George Reed, Inc., for the Base Bid of \$1,024,412.80 with Alternate 1 Bid in the amount of \$33,600.00. Fuccillo reported that the sole bid was received at the bid opening on June 7, 2017. Fuccillo noted that the total bid amount of \$1,058,012.80 falls within the Total Construction Estimate, and therefore, recommended award to George Reed, Inc., for the Base Bid and Alternate 1, and approval of a construction contract. The Project Team also voted to support award for both the Base and Alternate.

The Mayor asked for public comment. A member of the public stated that George Reed always comes through for the City, and she approves.

MOTION by Mayor Pro-Tem Garaventa, second by Councilmember Hawkins, and unanimously carried that the Base Bid and Alternate 1 totaling \$1,058,012,80 be accepted and award go to George Reed, Inc., and that a construction contract with Reed for said Project be approved.

Administrative Policy #15. The Council considered adopting Administrative Policy #15 - Conflict of Interest. Recommending approval, Community Development Director Kellogg reported that City Staff is in the process of preparing the Request for Proposals (RFP) for preliminary engineering, environmental analysis and final design related to the Stockton/Washington Street Transit Project, and because the Project is funded through Caltrans utilizing Federal CMAQ funding, the City is required to adopt a Conflict of Interest Policy.

There was no public comment. **MOTION by Councilmember Segarini, second by Councilmember Plummer, and unanimously carried that Administrative Policy #15 be adopted as presented.**

Mayor Williams noted that this is the first big project for the Vision Sonora Plan.

Closure of City Facilities. The Council considered authorizing closure of City facilities on Monday, July 3, 2017. Administrator Miller reported that the Council Meeting has been cancelled for that date, and in light of the Tuesday, July 4, 2017, Legal Holiday, it is anticipated that non-safety, non-shift employees would like to extend their time off. These employees would be required to use vacation, administrative, or other leave for the day. Those employees choosing not to do so, would be permitted to work, however the facilities would remain

closed to the public. Police and Fire safety personnel would remain on their normal schedules for the day.

There was no public comment. **MOTION by Mayor Pro-Tem Garaventa, second by Councilmember Hawkins, and unanimously carried that City Facilities be closed on Monday, July 3, 2017, pursuant to the parameters mentioned above.**

MONTHLY REPORTS

1. Community Development Department
2. Public Works Department
3. Police Department
4. Fire Department

Public comment: A member of the public asked that the matter regarding public safety on City streets be placed on the Agenda. Councilmember Segarini noted that the matter will be discussed at the next Merchants/Townhall Meeting on June 28, 2017, with a Caltrans representative present.

VISION SONORA COMMITTEE REPORT

Mayor Williams read her Vision Sonora Committee Report which is attached hereto as Exhibit "B", and reported that the next Meeting will be on Thursday, July 13, 2017, at 9:00 a.m. in the Council Chambers.

COMMUNICATIONS

None - No public comment.

COUNCILMEMBER/DEPARTMENT HEAD REPORTS

Mayor Pro-Tem Garaventa reported that he attended the YES Partnership Meeting, the Friends of the Fairgrounds Meeting, the Elections and Issues Meeting hosted by the Tuolumne County Elections Department, the Local Agency Formation Commission Meeting, the City Planning Commission Meeting, the Parking and Traffic Commission Meeting and the Tuolumne County Transportation Commission (TCTC) Meeting. **Councilmember Segarini** apologized for missing the Vision Sonora Committee Meeting; he attended the TCTC Meeting and the Tuolumne County Chamber of Commerce Governmental Affairs Meeting. **Councilmember Plummer** reported that he attended the Fathers' Day Fly-In at Columbia Airport which was wonderful but lightly attended. **Mayor Williams** reported that she attended the Amador Tuolumne Community Action Agency Meeting, the Second Saturday downtown event, the TCTC Meeting, the Tuolumne County Visitors Bureau Board Meeting, the League of Cities Regional Meeting, the Tuolumne County Chamber of Commerce Governmental Affairs Meeting, and reported that the Unity Dinner sponsored by Ron Hamilton and friends which honors First Responders will be on

June 24, 2017, from 5 to 9 p.m. at the Fairgrounds, and tickets are \$10.

ADJOURN

There being no further business to come before the Council at this time, the Regular Session Meeting was adjourned at 6:08 p.m. to the next Regular Session Meeting on Monday, July 17, 2017, at 5:00 p.m. in the Council Chambers at City Hall. (The Monday, July 3, 2017, Meeting was cancelled due to the Independence Day Holiday.)

Marijane Cassinetto, City Clerk Date

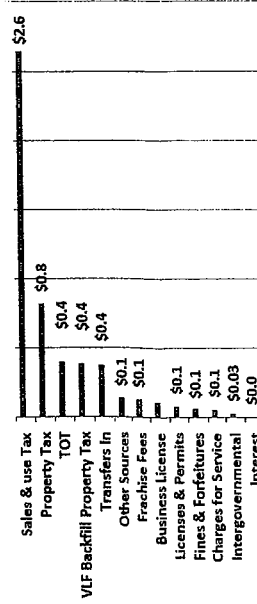
**Minutes
Subject To
Council Approval**

BUDGET SUMMARY

GENERAL FUND

Revenues: (By Category)	
Sales Tax	\$2,648,888
Property Tax	818,827
Transient Occupancy Tax	400,000
VLF Backfill	386,076
Other Sources	135,887
Franchise Fees	129,401
Business License	110,150
Licenses & Permits	79,650
Fines & Forfeitures	64,380
Charges for Service	56,660
Intergovernmental	29,380
Interest	5,500
Transfers	372,319
Total	\$5,237,118

FY 2017/18 Revenues by Category
\$5.2 Million



General Fund—Pays for core services like public safety, parks, public works, community development, and fire. Revenue for this fund comes primarily from property and sales tax, transient occupancy tax, franchise fees, business license and other sources.

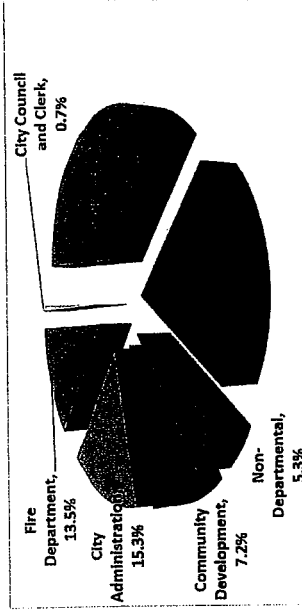
Total City General Fund Revenue's for FY 2017/18 are expected to be \$4.86 million excluding transfers, a 2.3% increase over the FY 2016/17 adopted budget.

GENERAL FUND

Expenditures (By Department):

Police	\$ 1,940,899
Public Works	1,098,329
City Administration	798,965
Fire Department	704,591
Community Development	376,535
Non-Departmental	278,922
City Council and Clerk	38,429
Total	\$5,236,670

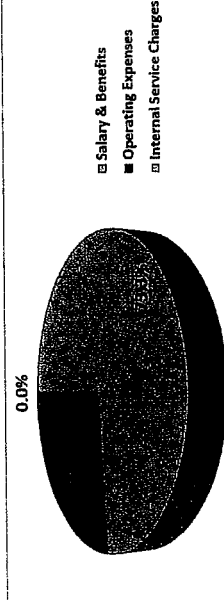
FY 2017/18 Expenditures by Department



Expenditures (By Category):

Salary & Benefits	\$3,837,108
Operating Expenses	1,399,562
Total	\$5,236,670

FY 2017/18 Expenditures by Category



Total City General Fund Expenditure's for FY 2017/18 are expected to be \$5.2 million, a 1.6% increase over the FY 2016/17 adopted budget.

Fund Balance Reserves

(6/30/2018 Estimated YE Balance)

Designated Reserves¹

CDBG Program Income	\$390,959
CDBG 2016	54,825
Sunrise Hills Lighting Districts	125,921
Benefit Zone A	10,310
Benefit Zone B	(88,371)
Measure I PD	17,087
Measure I Fire	122,711
Measure I PW	304,596
Economic Development	12,244
Code 5 Fire	28,922
Cemetery—Perpetual Care	306,000
Miscellaneous	88,847
Total Designated Reserves	\$1,374,051

General Fund Reserves²

Internal Service Funds \$ -

Capital Project Funds

Gas Tax	\$ 34,332
HUT	209,224
Local Transportation Fund	-
Traffic Mitigation	256,188
Mono Way Widening	(16,260)
TCTC Mono Way	5,198
Dragoon Gulch	5,379
Total Capital Reserves	\$ 494,061

Total Reserves

\$3,399,292

Personnel

Authorized Funded Positions	42.2	2016/17	43.0 ³	2017/18
Elected Officials	5.0		5.0	
Hourly Employees	5.8		5.3	
Full-Time-Equivalents	53.0		53.3	

Salaries & Benefits⁴

\$5,606,487

¹ Designated Reserves—Established for an intended purpose.

² General Fund Reserves—Available to be appropriated.

³ Includes one limited duration—one-year position in public works

Vision Sonora Committee Report-June 19,2017 @ 9am
by Councilmember Connie Williams

The Vision Sonora Committee met on June 8th.....committee members present were Rachelle Kellogg, Tim Miller, Sherri Brennan and Connie Williams. Committee members George Segarini and Darin Grossi were absent. A quorum was established.

Minutes of the March 9th meeting were approved.

The only action was the approval of the Mayor's Award of Appreciation that will be presented at the July 17th Sonora City Council meeting. The committee approved building owners Bette & Gary Dambacher at 99 N Washington Street and business owners Zac Calbert of Utlitrn Design, Kenneth & Kristen Hedges of Little Roots Toy Shop and Marianne Wright of Tar Flat Antiques for updating the exterior of their building and businesses to receive the award.

Subcommittee reports included:

Vision Sonora Design Committee:

- 1st phase of the Coffill Park facelift was completed for Spring Festival weekend
- Work continues on the E Linoberg design for the building walls
- A Mayor's garden is being designed with the help of the Master Gardeners at the Fountain parking lot at Church & Washington Streets
- First adopted bench was installed at the new TCVB location on Washington St. Staff says more are on the way
- Waiting on staff to complete the RFP for consultant work for the Washington St/Stockton Rd Transit Project to start the design work

Tourism, Marketing, Public Outreach and Branding Committee:

- There was no report as Committee Chair Segarini was absent

Finance, Transportation and Mobility Committee:

- Stewart Street Bathroom Project. Grant application has been submitted to Lowes. Investigating opportunities with CDBG and USDA as well. Also researching a possible matching funding program with the national Elks organization

Meeting was adjourned at 9:23am.

Next meeting is July 13th @ 9am @ City Hall

EXHIBIT "B"