

**MINUTES OF THE MEETING OF  
SEPTEMBER 4, 2013  
OVERSIGHT BOARD OF THE SUCCESSOR AGENCY TO THE  
REDEVELOPMENT AGENCY OF THE CITY OF SONORA**

A regular meeting of the Oversight Board of the Successor Agency to the Redevelopment Agency of the City of Sonora was scheduled on this date at 1:00 p.m. in the Sonora City Hall Conference Room.

**CALL TO ORDER** - The following members were present: Chairman Bill Canning, Vice Chair Sherri Brennan, Tim Johnson, Rachelle Kellogg, Tami Ethier, Delbert Rotelli, and Nick Stavrianoudakis. The following staff members were present: City Administrator, Tim Miller and Finance Director, Karen Stark.

**PUBLIC APPEARANCES** – None

**MINUTES** – Motion by Delbert Rotelli, seconded by Tami Ethier, carried on a vote of 7-0-0 to approve the minutes of the meeting of May 1, 2013 as mailed.

**DISCUSSION ITEMS**

- A. Successor Redevelopment Agency Administration Costs Budget vs. Actual covering January 1, 2013 through June 30, 2013.

Finance Director, Karen Stark presented the item and opened discussion. She prepared an Administration Budget vs. Actual Costs for January through June, 2013, which was provided to Board Members. She also advised that for this reporting period, the costs were about \$9,000 under budget due to some minor reductions in costs.

Sherri Brennan asked what happens when there are additional costs that are above budget. Karen advised that the City absorbs these costs and it would be reflected in the semi-annual report to the Board.

**ACTION ITEMS**

- A. Consideration of Resolution No. OB 09-04-13-A approving the Administrative Budget for the Successor Agency for the time period, covering January 1, 2014 through June 30, 2014.

Finance Director, Karen Stark reported that the Administrative Budget was consistent with the budget versus actual costs and that the City Council adopted it this past June (2013). She recommended adoption of Resolution No. OB 09-04-13-A.

Sherri Brennan asked about costs – what projects were done with this money.

Karen reported that an incredible amount of time was spent meeting the requirements of State mandates, attending Meet & Confer, audits etc., along with an additional State Controller's Audit.

The results of the State Controller's Audit should be coming within about 30 days. A Property Management Plan is also due on November 1, 2013.

City Administrator, Tim Miller added that costs should start to decrease after the Management Plan and transfers were complete – perhaps as early as this fall.

Motion by Rachelle Kellogg, seconded by Delbert Rotelli, unanimously carried on a vote of 7-0-0, to approve Resolution No. OB 09-04-13-A, approving the Administrative Budget for the Successor Agency for the time period covering January 1, 2014 through June 30, 2014.

- B.** Consideration of Resolution No. OB 09-04-2013-B approving the Recognized Obligation Payment Schedule (“ROPS”) for the time period covering January 1, 2014 through June 30, 2014.

Finance Director, Karen Stark reported that there was a new reporting format for the “ROPS” form. She also advised that the City is allowed to keep grant matching funds from the Low-Moderate Housing Fund in the amount of \$69,000 with \$40,632 having been spent. The remaining \$28,368 will be used to offset obligations. She recommended adoption of Resolution No. OB 09-04-13-B

She also stated that SERAF money was shown on a prior “ROPS”. A scheduled repayment in Fiscal Year 2013 was approved by the Department of Finance, however State Legislature said no.

Motion by Delbert Rotelli, seconded by Tami Ethier, unanimously carried on a vote of 7-0-0, to approve Resolution No. OB 09-04-2013-B, for the time period covering January 1, 2014 through June 30, 2014.

**INFORMATION AND QUESTIONS - None**

**ADJOURNMENT -** There being no further business to come before the Board, the meeting was adjourned at 1:30 p.m.

Respectfully submitted,

Kim Campbell,  
Community Development Specialist