



**CITY OF SONORA
PLANNING COMMISSION
SIGN DESIGN REVIEW APPLICATION**

NOTE: THIS IS NOT A SIGN PERMIT - YOU MUST OBTAIN A SEPARATE PERMIT FOR SIGNS APPROVED BY THE DESIGN REVIEW COMMITTEE.

APPLICANT OR INSTALLATION

CONTRACTOR: _____

CONTRACTOR'S LIC #: _____ PHONE _____

MAILING ADDRESS: _____

PROPERTY OWNER: _____ PHONE _____

MAILING ADDRESS: _____

ADDRESS OF SUBJECT PROPERTY: _____

APN: _____ PRESENT USE: _____

PRESENT BUILDINGS: _____

REQUEST: _____

PREREQUISITES BEFORE THE APPLICATION CAN BE CONSIDERED COMPLETE

1. Completion of application form and payment of **\$75.00**.
2. Submittal of fifteen (15) copies of the following information:
 - a. Type, number and size of sign(s) and materials of construction.
 - b. Elevational drawing of building locating the sign(s) on the building.
 - c. Colors and content of sign(s), including at least one (1) colored rendering of the proposed sign(s)
3. Letter of authorization from property owner if applicant is not the owner.
4. Other information may be required upon review by the Planning Department.

I CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

SIGNATURE _____ DATE _____

CITY USE ONLY

RECEIVED BY: _____ **TITLE** _____ **DATE** _____

Account # 303-04107-001

file: wp/originals/sign design review application

“SIGN” means any surface, fabric, device, or display which bears lettered, pictorial, or sculptured matter, including forms shaped to resemble any human, animal, or product designed to convey information visually and which is exposed to public view from an out-of -doors position. Included within this definition are various types of signs as defined by this chapter.

“PERMANENT SIGN” means any sign which, from the nature and effect of its proposed composition, construction, message to be carried or its proposed placement, would make it reasonable to determine that it was intended for continuous display for a period of time greater than thirty calendar days. Such signs shall require the issuance of a permit from the Building Department.

“TEMPORARY SIGN” means any sign which, from the nature and effect of its proposed composition, construction, message to be carried or its proposed placement, would make it reasonable to determine that it was intended for continuous display for a period of not more than thirty calendar days.

15.28.135 PERMIT - design review required.

All permanent signs proposed within the “historic area” as defined by Section 17.32.030 of this Code shall first receive design review approval by the design review/historic committee, as provided for by Chapter 17.32 of this Code. No permit for permanent signs within the historic area shall be issued by the building department until design review has been completed.

ATTENTION BUSINESS OWNER:

THE CITY OF SONORA WILL ALLOW THE INSTALLATION OF 1 (ONE) WINDOW SIGN, INCLUDING POSTED BUSINESS HOURS, IF THE SIGN MEETS THE FOLLOWING SPECIFICATIONS:

1. LETTERING FOR BUSINESS NAME CAN BE NO LARGER THAN 2 1/4" X 5/16".
2. LETTERING FOR BUSINESS HOURS CAN BE NO LARGER THAN 3/4" X 3/32".

YOU MUST APPLY FOR A SIGN PERMIT FOR ANY DEVIATION FROM THESE REQUIREMENTS BEFORE INSTALLING ALTERNATE SIGNS .

IF YOU FAIL TO DO SO, YOUR SIGNS MUST BE COVERED UP OR REMOVED UNTIL SUCH TIME A PERMIT IS ISSUED FOR INSTALLATION. IF DESIGN REVIEW IS REQUIRED, YOU MUST WAIT UNTIL THE SIGNS HAVE BEEN APPROVED BY THE PLANNING COMMISSION AND OBTAIN THE PROPER PERMITS. IF YOU JUST INSTALL THE SPECIFIED WINDOW SIGN, NO FURTHER ACTION WILL BE REQUIRED BY YOU.

A SIGN PERMIT APPLICATION IS ATTACHED WITH THIS NOTIFICATION FOR YOUR CONVENIENCE.

- DESIGN REVIEW IS REQUIRED
- DESIGN REVIEW IS NOT REQUIRED