



POLICE OFFICER RECRUIT

DEFINITION

Under general supervision, to perform a wide variety of peace officer duties involving the protection of life and property, enforcement of State laws and local ordinances, to control traffic flow and regulations, crime prevention and suppression, court testimony, limited criminal investigation and case preparation, and providing information and assistance to the public; and to perform related duties as assigned.

DISTINGUISHING CHARACTERISTICS

The classification of Police Officer Recruit is a recruiting and training-level class used for candidates qualified to learn the duties of a Police Officer in the City of Sonora Police Department. Incumbents in this class undergo a formal, comprehensive training program in a P.O.S.T. certified training academy. Upon satisfactory completion of the training, and graduation from the academy, the Police Officer Recruit will be sworn in as a Police Officer with full police authority. Failure to graduate from the academy within the prescribed training period will be cause for termination.

ESSENTIAL JOB FUNCTIONS

Duties include, but are not limited to, the following receipt of instruction in:

- ▶ The Sonora Police Department's organization, chain of command, and rules and regulations.
- ▶ Identification and utilization of principles and techniques that promote community service, crime prevention, and appropriate behavior.
- ▶ Enforcement and procedural aspects of criminal law and the legal obligations inherent in enforcement of those laws.
- ▶ Proficient application of the rules of evidence.
- ▶ Effective and professional communications through written, oral and mechanical media.
- ▶ The safe operation of an emergency vehicle.
- ▶ Firearm training in order to learn good judgement and competency in the use of deadly force, ancillary police weaponry, and weaponless defense.
- ▶ Safely and effectively accomplishing the patrol function consisting of patrolling a designated area of a City in a patrol vehicle, bicycle or on foot in order to preserve law and order, and to prevent and discover the commission of crimes.

- ▶ Effectively dealing with common vehicle violations by learning to recognize the violations, locating the violations in the Vehicle Code, and safely and professionally contacting the violator.
- ▶ Basic criminal investigation processes and techniques, including the identification, collection, and preservation of evidence, courtroom testimony, and witness interviews.
- ▶ Processing, confining, and caring for adult and juvenile prisoners in such a manner as to protect the prisoner's rights and welfare.
- ▶ Physical fitness and defense techniques programs.
- ▶ First-aid, including Cardiopulmonary Resuscitation techniques.
- ▶ Other related courses or programs as required.

QUALIFICATIONS

Ability to:

- Acquire, through training, a knowledge of modern approved principles, practices, and procedures of police work, state law, City ordinances, first-aid/CPR, the geography of the City, and the location of important buildings.
- Operate and have basic computer knowledge.
- Write clearly, accurately, concisely, legibly, and with correct English grammatical construction and spelling.
- Read and interpret complex technical documents in English.
- Understand and carry out oral and written instructions.
- Observe, assimilate, remember, record, and recall pertinent facts and details.
- Read maps and mapped information.
- Apply selected knowledge (e.g., laws, statutes, court decisions, department policies, criminal investigation theories, etc.) in collecting, organizing, and analyzing a variety of information in order to decide on an appropriate and reasonable course of action.
- Analyze problems and have the potential to rationally and calmly take effective action in emergency and stress situations.
- Plan and effectively present material orally to diverse groups.
- Deal courteously but firmly with the general public.
- Establish and maintain cooperative working relationships with coworkers and other City employees.
- Develop skill in the use of firearms.
- Undergo strenuous physical conditioning.

SPECIAL QUALIFICATIONS

- Must be at least 21 years of age at the time of appointment.
- Pursuant to Section 1031.5 of the Government Code, permanent resident aliens who desire to be employed as peace officers must have applied for citizenship papers at least one year prior to the date of application for this position.
- Must be free of felony convictions under California Government Code Section 1029.

EDUCATION/EXPERIENCE:

- At date of application filing, must be a high school graduate or possess a GED equivalent.
- At date of appointment, must possess a valid California Class C Driver's License.

WORKING CONDITIONS

Work in an emergency peace control environment; work in intense life-threatening conditions; work in inclement weather conditions; exposure to dangerous persons, firearms, bodily fluids, and noise; running, walking, crawling, climbing, stooping, lifting and sitting for long periods of time.

PHYSICAL REQUIREMENTS

Must be found to be free from any physical, emotional, or mental condition which might affect the exercise of the powers of a peace officer, or adversely affect the ability of the officer to perform essential job functions. Physical condition shall be evaluated by a licensed physician and the emotional and mental condition shall be evaluated by a licensed psychologist. The medical examination which includes the psychological examination will only be given after all other testing for the position has been successfully completed and a conditional offer of employment has been given to the applicant.